EOC Sign In Board (versions vary)

Incident Based

Description: The EOC Sign In board tracks individuals working in the EOC/Incident. Users access the board to identify when they signed into and out of the EOC/Incident. The board displays the user's name, their position, location, phone number, date/time signed in and out.

Views: This board offers a list view and an input/edit view for signing in and out or to edit supplied information.

List View - This view lists all users signed in through this board.



Default Features:

- Search capability on the Name field for a specified value
- Data filtering by the status value through the "Filter by" dropdown list options
- Sort capability on any of the displayed fields by clicking on the corresponding column header/field title.
- New record creation by clicking the "Sign In" button
- Record editing through the "Edit/Sign-Out" link
- Actions drop down to access Print to PDF option to display a report of the list view

Variation 1: Team Information with Color

This board was modified for Loudoun County and City of Fairfax to capture Team/Shift information and display this information on the list view. In addition, the field has color coordinated backgrounds to match the shift name.



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Variation 2: Location Information

This variation of the list view, deployed to Loudoun County, omits the Location information since the board is used to record users only physically at the EOC.

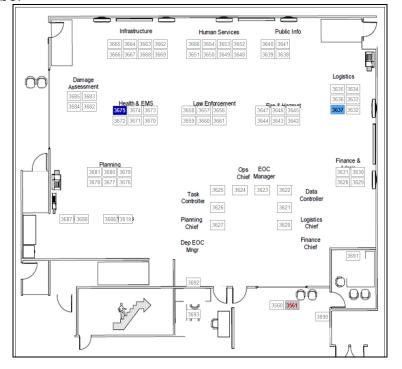
Variation 3: Total Time

This variation, deployed to Arlington County, uses code to calculate the total time the user was signed in based on the signed in and out date/times



Variation 4: Chart

This board, deployed to Loudoun County, uses their EOC layout/seating chart and displays ICS specific colors as the seats are filled for the telephone number associated with the seat. It also provides information of who is sitting at a number by clicking the number

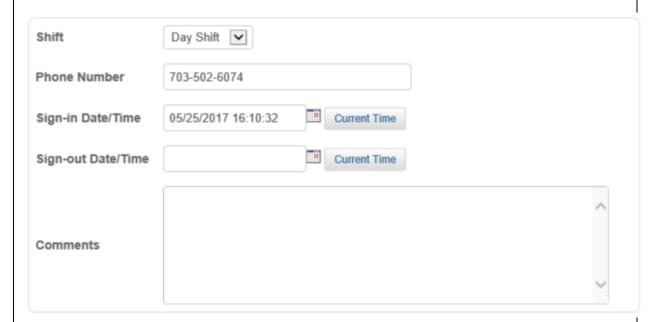


Variation 5: Meal Tracking Several jurisdictions have check boxes to indicate if the person will be present and included in meal counts. Position Phone # Sign In Date/Time 04/27/2017 12:52:37 **♂**Edit/Sign Out Bea Kwyatt WebEOC Admin Home 703-552-6664 Joe King WebEOC Admin DOC 703-555-1212 03/28/2017 13:43:01 ☑Edit/Sign Out 571-444-9902 04/28/2017 09:21:31 ☑*Edit/Sign Out WebEOC Admin Claude Badley

Variation 6: Access to information

Some jurisdictions have the board coded so only the user can edit his/her record and no one else. (In this case, there is an Admin view that can modify any record.)

Input (Edit) View – This view enables the user to specify their information when signing into the EOC/Incident.



Default Features:

- Date/Time picker code to facilitate proper date format
- Current Time button to quickly select the current date/time
- Drop down lists to maintain data consistency
- Comments field for the user to record additional information
- Name, Position and Phone Number information captured through code from the additional WebEOC sign-in information supplied by the user.
- Single column field flow to accommodate devices.

Variation 1: Auto Populate Fields with Edit Option

Name, Position, and Phone Number information is automatically captured from data supplied on the additional logon information screen enabling the user the option to modify the field values.

Variation 2: Field variations

The fields captured among the many NCR jurisdictions varies so the following is a list of all fields used by one or more jurisdictions:

- Name
- Position
- Shift (selection)
- Shift (From: HHMM; To: HHMM)
- Location
- Phone Number
- Secondary Phone Number
- Agency
- Sign In Date/Time
- Sign Out Date/Time
- Breakfast
- Lunch Dinner
- Comments

Drop down lists and date/time pickers are used where applicable.

Variation 3: Kiosk Display and Meal Indicator

This variation deployed to Fairfax County includes a special input view to be used on an iPad as a kiosk for users to sign in as they enter the EOC. This version also includes two checkboxes to indicate if the person will be needing a meal indicated by the checkbox.



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